

Cyngor Tref Llanfair Caereinion Llanfair Caereinion Town Council

MINUTES

of a meeting of the Full Council held on
Monday 8th November 2021 at 7pm
at the Youth Room in the Institute

Present were:

Cllr Wyn Williams Chair
Cllr Rob Astley
Cllr Hazel Davies
Cllr Viola Evans
Cllr Gareth Jones (part)

Cllr Ian Davies Vice Chair
Cllr Richard Derricutt
Cllr Cadvan Evans
Cllr Ursula Griffiths

In attendance: Robert Robinson Town Clerk

Apologies for absence:

Apologies were received from Cllr G Peate, Cllr K Roberts and Cllr C Stephens.

79. Police PCSO

To meeting met with Pryce Hannah PCSO for Llanfair Caereinion and surrounding area.

80. Declarations of interest

Declarations of interest were recorded as follows:

Cllr Ian Davies – Planning application - Brynelen Uchaf, Cyfronydd, SY21 9HB

81. Public Question Time and Participation

There were no members of the public present at the meeting.

82. Minutes of the last meeting

The meeting considered and approved the minutes of the last Meeting held on Monday 25th October 2021.

Proposed by Cllr R Derricutt, Seconded by Cllr H Davies, the vote was unanimous.

83. Actions taken since the last meeting

The meeting noted the actions to be taken from the last meeting as set out in the agenda papers at appendix A.

84. Financial

84.1 Deri Woods HLF Grant

The meeting received an update on the grant for Deri Woods in partnership with the MWT. A letter has been received written to Llanfair Caereinion Town Council with a MWT person named in the heading.

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The agreement on behalf of LCTC was signed by the MWT. This letter confirms that the amount of grant is to be 82% of the total cost.

The Town Clerk did approach the Grant funders to see if the volunteer and Council staff time could be included, the response was that it was too late and nothing further could be added. The final figures had been signed off by MWT.

The Town Clerk has been to MWT to seek confirmation of the figures with no response.

The repayment sought by funders is £ £4,309.00 and the Town Clerk is of the view that this must be paid.

The Council **AGREED** that the Town Clerk should write to MWT on the matter of the original letter and lack of passing it onto the Council at the time.

Proposed by Cllr C Evans, Seconded by Cllr U Griffiths, the vote was unanimous.

The Council **APPROVED** the repayment of £4,309. Proposed by Cllr R Derricutt, Proposed by Cllr C Evans, Seconded by Cllr U Griffiths, the vote was unanimous.

85. Planning and Development

85.1 Planning application

The meeting considered the following planning application:

21/1731/FUL Brynelen Uchaf, Cyfronydd, Welshpool, Powys SY21 9HB

Change of use of land from agriculture to tourism for the siting of two lodges and all associated works

The Council **SUPPORTS** this application.

Proposed by Cllr C Evans, Seconded by Cllr Viola Evans, the vote was unanimous.

(Note: Cllr Ian Davies left the room for this item on the agenda)

85.2 Planning decisions

The Council noted the latest list of planning decisions.

85.3 Town Plan

The Council considered the Town Plan following the consultation on the Deposit Draft.

The report on the Town Plan consultation report was considered.

No changes were proposed to main Town Plan previously issued.

The proposed Action Plan was issued with the agenda.

The Council No changes were proposed to main Town Plan previously issued.

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The Council **RESOLVED** to approve and adopt the Town and Action plan as set out at appendix A to the agenda with the following alterations to the Action Plan:

- a) Add introduction of electronic speed indicators at locations to be agreed.
- b) Remove reference to the 'stocks' in the Market Square but retain the working pump proposal.

The Action plan is attached to these minutes with some timescales for implementation adjusted.

The Council **RESOLVED** to adopt the plan as set out above.

Proposed by Cllr Richard Derricutt, Seconded by Cllr Ian Davies, the vote was unanimous.

Cllr Gareth Jones joined the meeting.

86. Youth Council

The meeting received a report on the Youth Council Meeting held on 19th October 2021. The meeting has its own Chair and in due course will have its own secretary. A member of the Youth Council will be invited from time to time to Council Meetings regarding their work and suggestions.

87. Defibrillator Review

The meeting considered a report for implementation of a Defibrillator Plan for Llanfair Caereinion as set out at appendix F to the agenda.

The Town Clerk is to contact Chantelle Parry regarding a possible donated defib and also liaise with the Black Lion over the proposed defib for that location.

The Town Clerk is to offer maintenance of the units to those providing them ie the Black Lion.

The postcode and instructions on how to access the Units to be posted at each point. The Newsletter to carry the information of their locations in each issue when the project is completed.

The Council **APPROVED** the defibrillator plan. The Town Clerk is to implement the proposals as soon as possible.

Proposed by Cllr Gareth Jones, Seconded by Cllr Hazel Davies, the vote was unanimous.

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88. Climate Change

Cllr Richard Derricutt agreed to withdraw the paper for full discussion in the near future.

89. County Council Matters

The meeting received a report from the County Councillor.

The meeting **AGREED** that the Town Clerk should send a letter to PCC congratulating them on completion of the works.

A meeting is being set up to discuss play area provision at Trem Banwy. A date is awaited.

90. Town Clerk report

The Town Clerk updated the Council on the following:

i) **The Cambrian Lines.**

A report on the Cambrian Lines performance over the past month and continuing into November is being updated daily. A meeting with the Minister is being sought as TfW are not responding to the poor performance along the line which is affecting our local residents.

ii) **Remembrance on 14th November 2021.**

The service of Remembrance is at 10am in St Marys Church with the gathering around the War Memorial at 10,50. There is a bespoke booklet for this year's event celebrating 100 years of the RBL.

iii) **School closure proposal at Dolau**

The meeting received a letter seeking support for the campaign to stop closure of the above. The Council **AGREED** to take no action as it had not connection to the area concerned.

91. WLLR update 2022

The meeting received a short update on the plans for 2022 of the Welshpool & Llanfair Light Railway. An outline of next year's programme of timetables and events was given. The meeting asked about the café provision and the Town Clerk informed the meeting that the tearoom is due to open for next season.

92. Report from the North & Mid Wales Association of Local Councils

The meeting received a short update on the work of the above affecting the Llanfair Caereinion local area. In particular the items of Homeless (12,400 identified in Wales during the Covid 19 pandemic) and the changes to elections for May 2022.

93. Town Clean-up day – Saturday 13th November 2021

The Councillors considered the preparations for the clean-up day and noted that we all are meeting at 9am by the Lych-gate.

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94. Christmas Dinner

The Town Clerk has reserved a place for the Christmas Dinner at the Black Lion for Tuesday 14th December at 7pm.

95.Dates of the next meeting:

The Council noted the date for Full Council meeting to be held on 22nd November 2021 at 7 pm.

The meeting considered the location of the winter meetings. The option of the Youth Room (warm environment) and Llanfair Connections (no heating) were considered. It

AGREED that the winter meetings should take place in the Youth Room of the Institute. Proposed by Cllr Rob Astley, Seconded by Cllr Ursula Griffiths, the vote was unanimous.

96. Actions to be taken forward

The actions to be taken forward from the meeting at set out below.

No	Action required
1	Post October minutes on web site
2	Complete and circulate minutes of the meeting
3	Inform PCC of planning decisions
4	Post Town Plan on Web Site
5	Place Town Plan in Library
6	Letter to be sent to MWT
7	Repayment to be made to Lottery Grant
8	Take forward Defibrillator Plan
9	Contact Black Lion regarding Defibrillator
10	Contact Chantelle Perry about possible donation of Defibrillator
11	Place Climate Change on near future agenda
12	Send letter to PCC congratulating them on road works completion.

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TOWN PLAN 2021-2027 ACTION PLAN

Ref	Priority	Project	Details	Target completion
1	1	Fencing by WLLR station	Complete new fencing by the Banwy footbridge and re-fix information boards.	May 2021
2	1	Publicity and press releases	To publish council activities via social media and press releases.	June 2021
3	1	Web Site	Re-organise headings to provide full information about the Council	July 2021
4	1	Library	Sign agreements for a 5 year support package	September 2021
5	1	Defibrillators	To provide a defibrillator in the Watergate Street telephone box. To ensure the unit at the Institute is working and to consider its relocation.	September 2021
6	2	Defibrillators	Prepare and implement a defibrillator plan for Llanfair	January 2022
7	1	Telephone Box High Street	Refurbish telephone box in High Street as information point.	September 2021
8	1	Keep Llanfair Tidy	Host annually a Keep Llanfair Tidy day with volunteers.	November 2021
9	1	Community Awards	To implement a Community Award Scheme annually to recognise those who have given good service within the Community.	September 2021
10	1	Youth Council	To work jointly with the High School to host a Youth Council on a quarterly basis.	September 2021
11	2	Communication to residents	Provide a community news booklet for residents to aid engagement and passing news out.	October 2021
12	2	St Marys Church lighting	To investigate and implement a new scheme of lighting in St Marys Churchyard.	October 2021

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Ref	Priority	Project	Details	Target completion
13	1	Pollinator Garden	Install garden at Erw Ddwr	October 2021
14	1	Street Scene	To refurbish and clean up street furniture, benches and signs within the Town Boundaries.	October 2021
15	1	Deri Woods	Enter into an agreement with the MWT to manage Deri Woods.	December 2021
16	1	Planning and Development	Introduce a good neighbour scheme where affected parties are informed of the Town Council meetings that discuss that application.	November 2021
17	2	Business Forum	To work jointly with the local businesses and to host a business forum on a quarterly basis.	March 2022
18	2	Tourism	To investigate and implement a Tourism Plan for the Town.	March 2022
19	1	Town Trail	Complete the booklets and town trail boards through the town.	December 2021
20	2	Mount Field	Prepare and implement a management plan for Mount Field.	November 2021
21	3	Banwy Industrial Estate Road	Consider if the Town Council should take an asset transfer of the road and remaining PCC land.	January 2022
22	2	Car Parking	Investigate and seek a way to provide more car parking for the Town including Morgan's Yard.	January 2022
23	2	Water in a bottle	To provide a water in a bottle point in the Town Centre.	March 2022
24	2	Marketing	New Council Logo adopted	February 2022
25	1	Public Toilets	Install baby changing facilities.	March 2022
26	2	Youth Facilities	To draw up a plan with the Youth Council for the Youth of the Town.	March 2022

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Ref	Priority	Project	Details	Target completion
27	2	Markets	Investigate and implement a street market in the Town Square area or other suitable location.	May 2022
28	2	Bus stops	To investigate and implement a scheme of bus stop signs.	May 2022
29	2	Tourist	Arrange an annual event involving tourist forming a Be a local Tourist Week	June 2022
30	2	Access	To promote disabled access where ever possible.	April 2022
31	1	Town Centre WiFi	To install in partnership with PCC a WiFi system which also retains data for preparation of reports?	April 2022
32	2	Playground	Seek to gain improvements to the Trem Banwy Play Area via PCC.	April 2022
33	2	Historic Records	Create a historic records package for storage.	January 2023
34	2	History in the Town	Re-instate the water pump in Wesley street.	March 2023
35	2	Flicks in the Sticks	Provide a monthly cinema such as Flicks in the Sticks for the community.	March 2023
36	2	Signage	Complete a Signage Audit on all Town Council property and update.	July 2022
37	2	Volunteers reception	To host a coffee morning reception to say thanks local volunteers who work to make Llanfair a better place.	July 2022
38	2	Flowers	Improve hanging baskets and flower tubs around Town.	March 2023
39	2	Book-start Event	Book-start Day with outing and storytelling for reception class at school.	June 2022

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Ref	Priority	Project	Details	Target completion
40	1	Climate Change	All Councils should have a plan to set how the Council works in this respect.	June 2022
41	2	Dementia	To complete what is needed for the Town to become Dementia Friendly	July 2022
42	1	Parking	Prepare a parking plan for Llanfair and seek to implement it.	March 2022
43	2	Allotment provision	Complete investigations into provision of further allotments in Llanfair.	July 2022
44	1	Youth Club	To support the introduction of a Youth Club for the Town.	October 2022
45	2	Safer Cycle Routes	Safer cycle routes from the top of Watergate Street to the schools.	October 2022
46	2	Blue plaque scheme	To introduce a booklet to support and install blue plaque scheme (Historic Buildings) on property that are prepared to host one.	March 2023
47	2	Website	Build a new web site which can be interactive	July 2023
48	1	On street parking	To work with PCC to improve street parking with more controls as required.	July 2022
49	1	Heavy traffic through town	To work with Powys County Council to seek a solution to reducing heavy traffic through the Town.	July 2022
50	2	Watergate Street traffic calming	To review and make recommendations to the County Council regarding traffic calming in Watergate Street.	July 2022

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Ref	Priority	Project	Details	Target completion
51	2	Buses	To support the retention of bus links from Llanfair to Welshpool when Powys County Council reviews take place.	On-going
52	1	Roads	To support the County Councillor in seeking road surface improvements in the Town.	On-going
53	2	CCTV	Move CCTC control into office and put monitoring procedures in place.	July 2022
54	1	Existing service delivery	To update, keep well maintained and secure the delivery of existing services.	On-going
55	2	Playground	Seek to provide an All Purpose Sports Area with all-weather surface.	Future
56	2	Explore setting up a community foundation	To allow legacies to be left to the town to aid development of projects.	Future
57	2	Community Engagement	To consider seeking a grant for a short term community engagement officer. This to be combined with a community enabler.	Future
58	1	Banwy Foot Bridge	To support the County Councillor is seeking refurbishment of the River Banwy Footbridge.	On-going
59	1	Morgan's Yard	Seek to find solution to the development or change of use to this land.	Future
60	2	Events	To prepare an events booklet annually to ensure residents and visitors know what is on offer.	On-going
61	2	Repair Cafe	To aid the setting up of a repair café to help recycle goods and provide a meeting point.	April 2023
62	2	Electronic speed indicator signs	Seek installation of these in appropriate locations.	July 2022

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